

**PROPERTY & PLANNING
STANDING COMMITTEE
M I N U T E S**

**Held Wednesday, September 5, 2007
At 9:00 a.m. – City Council Chambers**

PRESENT:

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Councillor W. Cuthbert	Chair
Councillor D. McCann	Council
Councillor R. McMillan	Council
Chris Van Walleghem	Council
Len Compton	Mayor
Councillor C. Drinkwalter	Council
Bill Preisstantz	CAO
Tara Rickaby	Planning Assistant
James Tkachyk	PAC Chair (9:50 am)
Jennifer Rasmussen	EDO (9:15 am)
Heather Kasprick	Customer Services Coordinator

Regrets: Jeff Port

Councillor Cuthbert called the meeting to order at 9:00 a.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

A by-law to assume Agur Street

B. DECLARATION OF PECUNIARY INTEREST - None

C. CONFIRMATION OF MINUTES – August 8 , 2007

Moved by: Rory McMillan Seconded by: Chris Van Walleghem

THAT the minutes of the regular meeting of Property and Planning Committee, August 8, 2007, be adopted as distributed.

CARRIED

D. ADDITION TO AGENDA - Councillor Cuthbert has one addition of an in-camera item and Councillor McMillan one in-camera item; both with respect to property matters.

E. DEPUTATION – None

1) **Application for Zoning By-law Amendment Z09/06 Beaucage** – Applicant’s lawyer indicates that renovations have taken place according to requirements provided by the Fire and Emergency Services Department. There will be an inspection of the property, by that department, this week

INFORMATION ONLY

2) Community Improvement Plan – Status report

Councillor Cuthbert reminded everyone of the upcoming public meeting on September 24th. Tara Rickaby indicated that the report recommends several options for Council to consider as far as what incentives are available to them to provide to business. A final report and recommendation will come forward after the public meeting is held, in order to incorporate public input.

INFORMATION ONLY

3) Black Sturgeon Lake Capacity Study Stakeholders Meeting –

Tara Rickaby reported that the public meeting, held August 25th was well attended, with over 70 in attendance. The feedback was good. Currently the Advisory Committee is reviewing the draft document and will provide comments by the end of this week. The final document should be available within 2 weeks. The next step will be to prioritize the recommendations of the report for implementation purposes. The Planning Department is to

investigate a manner of recover of study cost in the shortest period possible

INFORMATION ONLY

4) **Waterfront Architectural Design Policy** - Removed from agenda

5) Branding Logo Policy

Discussion to place with respect to decision making authority for requests for exemptions to the final branding logo policy. There will be wording added to ensure flexibility on the part of the City. Heather Kasprick will review the policy. The original corporate logo policy will be distributed to Council for review.

The Committee discussed use of the brand by the City for promotional products. The Economic Development Officer and Customer Service Coordinator will review the existing process and prepare a report and recommendation for use of either/both the corporate logo and branding logo.

REPORT AND RECOMMENDATION FOR NEXT MEETING

Heather Kasprick left the meeting.

6) Assumption of Agur Street

Councillor Cuthbert indicated that As a result of a title search, the Municipal Solicitor found that Agur Street is still in Robert Agur's name. In order for the City to proceed to assume Agur Street, notice must be given and a by-law passed.

The City of Kenora currently maintains Agur Street, Plan M63, except Part 1 23R6068, Part 1 23R5783 and Part 1 23R6737. The three week notice period has begun.

RECOMMENDATION:

THAT Council of the City of Kenora hereby approves assumption of Agur Street for highway purposes and directs the Municipal Solicitor to proceed with the necessary course of action to do so.

RECOMMENDATION TO COUNCIL and BY-LAW AFTER NOTICE PERIOD

7) By-law Enforcement – Resolution of Snowmobile Advisory Committee

At a meeting August 15, 2007, the Snowmobile Advisory Committee passed the following recommendation:

Moved by: Penny Lucas Seconded by: Bob Smith

THAT the by-law enforcement function, currently overseen by the Kenora Police Service and Kenora Police Services Board, should be transferred to the supervision of a department of the City of Kenora, in order to ensure adequate enforcement of all municipal by-laws and specifically snowmobile by-laws.

CARRIED

The motion stemmed from a discussion of the lack of enforcement of municipal snowmobile by-laws specifically, in order to ensure safety of residents and riders alike, as well as to reduce conflict resulting from snowmobiles, regular vehicles, pedestrians and homeowners.

The Committee agreed that this motion should be forwarded to the Police Costing Committee for information.

FORWARD TO POLICE SERVICES COSTING COMMITTEE

8) Strategic Planning for Council

Discussion took place with respect to what Committee agenda this item should be placed on. The Planning Assistant explained the circumstances under which the recommendation is being made. Councillor Cuthbert agreed that, regardless of which Committee oversees the process, it is one which Council needs to consider. The procedure by-law will have to be amended in order to remove "strategic planning" from the responsibilities of this committee.

The Committee agreed that internal resources will be used to go through the strategic planning process.

RECOMMENDATION TO GO TO FINANCE AND ADMINISTRATION AGENDA

Closed meeting adjourned at 9:50 a.m.

Motion required adjourning to Closed Meeting:

EDO/
Customer
Service
Coordinator

Clerk/
M. Solicitor

CAO

Clerk/
CAO

Moved by: Chris Van Wallegghem Seconded by: Rory McMillan and Carried:-
THAT this meeting be now declared closed at 9:50 a.m.; and further
THAT Committee adjourns to a Closed Meeting to discuss the following:
Disposition of Land and an item of potential litigation

- 9) Moved by: Rory McMillan Seconded by: Chris Van Wallegghem
10) THAT the closed meeting be adjourned at 11:01 a.m.

Jennifer circulated a copy of the Northwestern Ontario Development News which showcases the new brand. The Mayor asked that, in the future, a photo of all Council be included in publications as opposed to one of himself only.

- 11) Moved by: Dave McCann Seconded by: Charito Drinkwalter
THAT this meeting be adjourned at 11:03 a.m.